SOUTH CENTRAL REGIONAL
WASTEWATER TREATMENT AND DISPOSAL BOARD

QUARTERLY ANNUAL BOARD MEETING
APRIL 28, 2025 – 6:00 p.m.
AGENDA

Monday, April 28, 2025
Board Meeting 6:00 p.m.
Conference Room
South Central Regional

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** South Central Regional's Board meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The Chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.
Public comment shall be allowed as follows:

   A. Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this Section. The Board may withhold comment or direct the Executive Director to take action on requests or comments.

   B. Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these Sections at the time these items are heard by the Board.

2. **SIGN IN SHEET:** Prior to the start of the Board Meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.

3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Plant Manager at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

1801 North Congress Avenue, Delray Beach, Florida 33445
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SOUTH CENTRAL REGIONAL
WASTEWATER TREATMENT AND DISPOSAL BOARD

FY 2024-2025
QUARTERLY ANNUAL BOARD MEETING
APRIL 28, 2025 - 6:00 P.M.
AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

A. Approval of the January 27, 2025 Quarterly Annual Board Meeting Minutes.

3. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:

A. Chairperson's response to prior public comments and inquiries.

B. From the Public

4. AGENDA APPROVAL

5. NOMINATION OF OFFICERS (CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY, TREASURER).

Nomination and Election of Officers pursuant to Article IV. at Section 4.7 of the By-Laws.

A. Chairperson and Secretary from Boynton Beach; Vice Chairperson and Treasurer from Delray Beach.

1) Chairperson: _____
(Current Chair: Commissioner Juli Casale)

2) Vice-Chairperson: _____
(Current Vice-Chair: Commissioner Aimee Kelley)

3) Secretary: _____
(Current Secretary: Deputy Vice Mayor Angela Burns)

4) Treasurer: _____
(Current Treasurer: Vice Mayor Woodrow Hay)

Note: At close of Item 5A., the new Chair will take control of the remaining meeting.

B. Approval of authorization for check signing: Chairperson; Treasurer; and Operating Committee staff members from the City of Boynton and Delray Beach. Two signatures required on each check from one of the authorized parties listed above.

C. Selection of Pension Committee: The Committee consists of two (2) Board Members one from each City. The previous Pension Board Committee was made up of Tom Markert and Ty Penserga and the three (3) elected employees. Also

included on the committee, but non-voting members, are the Operating Committee and the Board Attorney.

6. 2023/24 FISCAL YEAR AUDIT REPORT

A. Marcum Accounts and Advisors to review Annual Audit Report

7. CONSENT AGENDA

A. Accept written report of purchase orders under $65,000 written January 1, 2025 through March 31, 2025.

B. Accept written report of purchase orders over $65,000 written January 1, 2025 through March 31, 2025.

C. Accept the written report for purchase card transactions December 16, 2024 through March 15, 2025.

D. Approval for disposal, in accordance with District's Amendments No.1 and No. 2 to Section 2 of "Statement of Surplus Material Policy" adopted June 14, 2021, which require a listing of items approved for disposal by the Plant Manager, along with the recommended method of disposal, to be placed on the Consent Agenda. The following is an Item to be disposed of either by competitive quotations or the best value to the plant based on the necessity of removal from the premises.

1. Disposal of maintenance golf cart serial # 2375278 due to frame corrosion. This vehicle is no longer usable and cannot be repaired.
2. Disposal of New Holland tractor. The primary use of this tractor was as a forklift only. Due to many years of use, the tractor does not have full functionality, and the cost of repairing is greater than replacing it with a forklift.

8. AWARD OF BIDS AND CONTRACTS OVER $65,000:

A. Ratify the retroactive use of piggyback contract #20/21-A5 with Odyssey Manufacturing Company utilizing terms and pricing of Clay County's bid agreement for the supply of Sodium Hypochlorite (Liquid Bleach) at $1.53/gallon. This contract runs from April 1, 2025 to March 7, 2026 with the option for two (2) additional, one (1) year periods

B. Approve piggyback ITB #202119 with Pace Analytical Services, LLC utilizing the Village of Wellington's terms and pricing for laboratory testing and analytic services. This represents the final, one (1) year extension for the piggyback agreement.

C. Approved piggyback contract ITB #2334 with US Submergent Technologies utilizing the terms and pricing of the City of Daytona Beach bid agreement to remove sand and grit from the aeration tanks selector zones in the amount of $307,000.

9. BUDGET DISCUSSION

A. Budget Review

B. Budget Approval

10. OPERATING COMMITTEE'S REPORT – *[FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]*

A. Director's Report

11. LEGAL BUSINESS

A. Consideration of the proposed 2nd Addendum to the Directors' employment contract. The changes proposed affect the following: the Manager's compensation to bring the agreement forward to what is the current salary and the base amount increase retroactive to October 1, 2024; the addition of an option for the Manager to receive car allowance, rather than a car for business use only; the provision of a dedicated business phone for the Manager, or for anyone acting in his official capacity during any absence; and the adjustment of severance time in accordance with state statute. This item had been postponed from the January 27, 2025 agenda.

B. Acceptance of the resignation of Board Attorney Brad Biggs, who has served the Board for over 10 years. He is retiring from the practice of law.

C. Approval of the proposed engagement letter from new Board Attorney, Seth Behn, Esq., from the Lewis Longman and Walker law firm. Mr. Behn's firm specializes in Special Districts and he has been specifically recommended by the current Board Attorney Brad Biggs.

D. Approval of proposed engagement letter for continuing working relationship of labor attorney Bari Goldstein from Lippes & Mathias LLC who has served the Board in this capacity for over 5 years. Her services were originally an of-counsel relationship with our Board attorney, but now she will be of direct legal service to the Board.

12. NEW BUSINESS

A. Next quarterly board meeting is scheduled for July 28, 2025 at 6:00 p.m. pursuant to Resolution No. 02-2024

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT