

SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD



QUARTERLY ANNUAL BOARD MEETING JANUARY 23, 2023 – 6:00 p.m.

Monday, January 23, 2023

Board Approved Meeting 6:00 p.m.
Conference Room
South Central Regional

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** South Central Regional Wastewater Treatment and Disposal Board's (Board) meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A. Comments and Inquiries on non-agenda and agenda Items (excluding public hearing or quasi-judicial hearing items) from the public: any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this section. The Board may withhold comment or direct the plant manager to take action on requests or comments.
 - B. Public hearings/quasi-judicial hearings: any citizen is entitled to speak on items under these sections at the time these items are heard by the Board.
2. **SIGN IN SHEET:** Prior to the start of the Board meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.
 3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Plant Manager at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

1801 North Congress Avenue, Delray Beach, Florida 33445
Phone: 561-272-7061 • Fax: 561-265-2357
www.scrwwtp.org

**SOUTH CENTRAL REGIONAL
WASTEWATER TREATMENT AND DISPOSAL BOARD
FY 2022-2023
QUARTERLY ANNUAL BOARD MEETING
JANUARY 23, 2023 – 6:00 p.m.
AGENDA**



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1. **ROLL CALL**
 2. **APPROVAL OF MINUTES**
 - A. Approval of the November 7, 2022, Rescheduled Board Meeting minutes.
 3. **COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:**
 - A. Chairperson's response to prior public comments and inquiries.
 - B. From the public
 4. **AGENDA APPROVAL**
 5. **CONSENT AGENDA**
 - A. Accept written report of purchase orders under \$35,000 written October 1, 2022 through December 31, 2022.
 - B. Accept written report of purchase orders over \$35,000 written October 1, 2022 through December 31, 2022.
 - C. Accept the written report for purchase card transactions September 16, 2022 through December 15, 2022.
 6. **CONSENT FOR AWARDS OF BIDS AND CONTRACTS OVER \$35,000:**
 - A. Approve piggyback contract with Line-Tec, Inc. utilizing the City of Boynton Beach bid # 021-2821-18/IT for furnishing and installing water service connections and restoration from August 7, 2022 through August 6, 2023.
 - B. Approve piggyback contract with Core & Main PL utilizing the City of Boynton Beach Bid# WH22-048 for the Supply of Pipe Fittings and Accessories from October 5, 2022 through October 4, 2023.
 - C. Consent to approve an increase for work boots for employees from \$150.00 to \$200.00 per employee

7. BUDGET DISCUSSION AND APPROVAL

8. PLANT MANAGER'S REPORT – [FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]

A. Plant Manager's Report

9. LEGAL BUSINESS

A. Approval of 3rd Amendment to Communications Tower Lease agreement with Crown Castle concerning the cellular tower site to allow four (4) additional, five (5) year renewal terms, with the final renewal term expiration date of February 4, 2043. All other aspects of the original 1997 Lease agreement, as modified by the 1st and 2nd Amendments, shall remain the same as previously agreed upon by the parties. Providing for execution by the Board Chairperson and authorizing the recording of a Memorandum of Lease in the Public Records for Palm Beach County, Florida.

B. Discussion and Authorization for Plant Manager Salary Adjustment, retroactive to October 1, 2022.

10. NEW BUSINESS

A. Board approval of Resolution No. R01-2023 regarding modification to the Board's procurement policies regarding the following text amendments:

- a. To increase the amount which triggers the requirement for sealed bids for purchases and contracts from those in excess of \$35,000, to those in excess of \$65,000;
- b. To change the maximum allowable procurement authorization amount by the Plant Manager without further Board approval from \$35,000 to \$65,000, unless exempted from competitive procurement or if required by Sec. III.H.; and
- c. To modify the construction procurement limit amount for authorization by the Plant Manager from \$75,000 to \$100,000.

B. Next quarterly board meeting is scheduled for April 24, 2023, at 6:00 p.m. pursuant to Resolution No. R01-2022

11. FUTURE AGENDA ITEMS

A. Election of Officers pursuant to Article IV. At Section 4.7 of the By-Laws at the April 24, 2023 board meeting

12. ADJOURNMENT