

SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD



REGULAR QUARTERLY ANNUAL BOARD MEETING OCTOBER 24, 2022 – 6:00 p.m. RESCHEDULED TO NOVEMBER 7, 2022.

Monday, November 7, 2022

Board Approved Meeting 6:00 p.m.
Conference Room
South Central Regional

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** South Central Regional Wastewater Treatment and Disposal Board's (Board) meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A. Comments and Inquiries on non-agenda and agenda Items (excluding public hearing or quasi-judicial hearing items) from the public: any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this section. The Board may withhold comment or direct the plant manager to take action on requests or comments
 - B. Public hearings/quasi-judicial hearings: any citizen is entitled to speak on items under these sections at the time these items are heard by the Board
2. **SIGN IN SHEET:** Prior to the start of the Board meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.
 3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Executive Assistant at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

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SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD

FY 2021-2022

REGULAR QUARTERLY ANNUAL BOARD MEETING

OCTOBER 24, 2022 – 6:00 p.m.

RESCHEDULED TO NOVEMBER 7, 2022

AGENDA

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
 - A. Approval of the August 29, 2022 Board Meeting minutes
- 3. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:**
 - A. Chairperson's response to prior public comments and inquiries
 - B. From the public
- 4. AGENDA APPROVAL**
- 5. CONSENT AGENDA**
 - A. Accept written report of purchase orders under \$35,000 written July 1, 2022 through September 30, 2022
 - B. Accept written report of purchase orders over \$35,000 written July 1, 2022 through September 30, 2022
 - C. Accept the written report for purchase card transactions June 16, 2022 through September 15, 2022
 - D. Approval to extend the General Engineering Provision of Services by Hazen and Sawyer until completion of Injection Well #2 and the piping extension to the well, which should be completed by the end of May, 2023.
 - E. Approval for disposal, in accordance with District's Amendments No.1 and No. 2 to Section 2 of "Statement of Surplus Material Policy" adopted June 14, 2021, which require a listing of items approved for disposal by the Plant Manager, along with the recommended method of disposal, to be placed on the Consent Agenda. The following are Items to be disposed of either by competitive quotations or the best value to the plant based on the necessity of removal from the premises:

1. Andritz DL7 Dewatering Centrifuge and base Serial No. 0210. This piece of equipment was deemed not repairable. Estimated weight of the centrifuge rotating assembly (RA) is approximately 9000 pounds of stainless steel. The steel base's weight is unknown at this time

- F. Approve the cost-of-living rate (COLA) of 6% (six percent), retroactive to October 1, 2022, as applied to all District employees. Many cities and utilities have increased employee COLA rates 5%-8% so this proposed COLA rate is within the range to make our wages competitive.

6. CONSENT FOR AWARDS OF BIDS AND CONTRACTS OVER \$35,000:

- A. Authorize the Plant Manager to approve and execute the Board's Insurance Policy renewals for plant liability matters based on new quotes provided by Plastridge Insurance Agency, based in large part on the City of Boynton Beach CRA's policies, in the amount of \$353,031.75.
- B. Authorize the Plant Manager to enter into an agreement with The Plastridge Agency, Inc., which is currently the Board's contracted insurance agency, chosen as a result of the agency's contract with the City of Boynton Beach's CRA.. Plastridge Agency, Inc. supplies Health, Eyes, Dental, Life, Short Term Disability, and Long Term Disability coverage for District employees who choose to utilize and pay for any or all of these types of coverages with the monies provided for such coverage by the Board.
- C. Approve Purchase Order to Youngquist Brothers in the amount of \$80,000.00 to conduct the state required 5 (five) year Mechanical Integrity Test (MIT) for Injection Well #1. The cost for this required testing is significantly reduced in comparison to other vendors due to Youngquist being mobilized onsite for the drilling of Injection Well #2, which is in the adjacent area.
- D. Approve task order 2023-001 to Hazen and Sawyer in the amount of \$95,722.00 for engineering and design services pertaining to additional structural and electrical matters for the operation of Injection Well #2.
- E. Ratify purchase of new Alfa Laval G3-105 Dewatering Centrifuge in the amount of \$460,000 for the same model and size currently being operated at the plant. This price does not include installation, but these costs will be processed as a change order to this item in the future once it is closer in time to delivery of the new centrifuge and the installation costs can be better estimated. Emergency purchase procedures were utilized under our procurement policies, as lead times for the manufacture of the equipment now exceeds 40 weeks.

7. BUDGET DISCUSSION AND APPROVAL

- A. Approval of Budget Amendment to roll forward the remaining budget balance from FY 2020/23 to FY 2021/23 in the Capital Improvement fund in the amount, \$540,000 for Centrifuge #4 purchase and installation; along with the \$3,253,337 for Deep Injection Well #2, and \$225,000 for Process Air Improvements.

8. PLANT MANAGER'S REPORT – [FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]

A. Plant Manager's Report

9. LEGAL BUSINESS

A. Adoption and Approval of Resolution R01-2022 concerning the scheduling of quarterly meeting schedule for calendar year 2023, pursuant to authorization to do so under Resolution 02-2016

10. NEW BUSINESS

A. Next quarterly board meeting is scheduled for January 23, 2023 at 6:00 p.m. pursuant to Resolution No. R01-2022

B. Discussion and Authorization for Plant Manager Salary Adjustment, retroactive to October 1, 2022.

11. FUTURE AGENDA ITEMS

12. ADJOURNMENT