

SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD



QUARTERLY ANNUAL BOARD MEETING APRIL 25, 2022 – 6:00 p.m.

Monday, April 25, 2022

Board Approved Rescheduled Meeting 6:00 p.m.
Conference Room
South Central Regional

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** South Central Regional's Board meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The Chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.
Public comment shall be allowed as follows:
 - A. Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this Section. The Board may withhold comment or direct the Executive Director to take action on requests or comments.
 - B. Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these Sections at the time these items are heard by the Board.
2. **SIGN IN SHEET:** Prior to the start of the Board Meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.
3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Plant Manager at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

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SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD

FY 2021-2022
QUARTERLY ANNUAL BOARD MEETING
APRIL 25, 2022 - 6:00 P.M.



1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

A. Approval of the January 24, 2022 Quarterly Annual Board Meeting Minutes.

3. **COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:**

A. Chairperson's response to prior public comments and inquiries.

B. From the Public

4. **AGENDA APPROVAL**

5. **NOMINATION OF OFFICERS (CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY, TREASURER).**

Election of Officers pursuant to Article IV. at Section 4.7 of the By-Laws.

A. Chairperson and Secretary from Delray Beach; Vice Chairperson and Treasurer from Boynton Beach.

1) Chairperson: _____
(Current Chair: Ty Penserga)

2) Vice-Chairperson: _____
(Current Vice-Chair: Ryan Boylston)

3) Secretary: _____
(Current Secretary: Steven Grant)

3) Treasurer: _____
(Current Treasurer: Juli Casale)

B. Approval of authorization for check signing: Chairperson; Treasurer; and Operating Committee staff members from the City of Boynton and Delray Beach. Two signatures required on each check from one of the authorized parties listed above.

C. Selection of Pension Committee: The Committee consists of two (2) Board Members one from each City. The previous Pension Board Committee was made up of Steven Grant and Ryan Boylston and the three (3) elected employees. Also included on the committee, but non-voting members, are the Operating Committee and the Board Attorney.

6. 2020/21 FISCAL YEAR AUDIT REPORT

- A. Grau and Associates to review Annual Audit Report

7. CONSENT AGENDA

- A. Accept written report of purchase orders under \$35,000 written January 1, 2022 through March 31, 2022.
- B. Accept written report of purchase orders over \$35,000 written January 1, 2022 through March 31, 2022.
- C. Accept the written report for purchase card transactions December 16, 2021 through March 15, 2022.
- D. Approval of an increase in hourly billing amount for legal fees for the firm of Bradley W. Biggs, PA. to \$225.00 per hour for general representation matters and \$250.00 per hour for litigation and/or administrative hearing matters.
- E. Approval of modification to Rule IX at Section 3. Holidays. of the Personnel Policies to provide for language addressing the equitable pay for those employees who are scheduled to work on either Saturday or Sunday in those years when such days are actually the holiday, but are designated as holidays on either Friday or Monday pursuant to the policy for pay purposes.
- F. Approval for disposal, in accordance with District's Amendments No.1 and No. 2 to Section 2 of "Statement of Surplus Material Policy" adopted June 14, 2021, which require a listing of items approved for disposal by the Plant Manager, along with the recommended method of disposal, to be placed on the Consent Agenda. The following are Items to be disposed of either by competitive quotations or the best value to the plant based on the necessity of removal from the premises:
 - a. 10 Computers
 - b. 1 Copystar Copier/Printer

8. AWARD OF BIDS AND CONTRACTS OVER \$35,000:

- A. Ratify the retroactive use of piggyback contract to the date of February 1, 2021 with Brenntag Mid-South, Inc. utilizing terms and pricing of the City of Boynton bid 15-2821-19/IT for the supply of Sodium Hydroxide (Liquid Caustic Soda). This latest bid between Brenntag and the City of Boynton Beach for this chemical has just been renewed and will run from March 20, 2022 through March 19, 2023 at the cost of \$856/per dry ton delivered.
- B. Approve piggyback ITB #202119 with Pace Analytical Services, LLC, retroactive to December, 2021, utilizing the Village of Wellington's terms and pricing for laboratory testing and analytic services with initial term running until November 8, 2023, and with two (2) One (1) year renewals permitted pursuant to such Wellington bid.
- C. Approve purchase agreement with Tencarva Machinery Co. DBA Hudson Pump & Equipment for Gorman-Rupp products, parts, maintenance, and repair for an estimated amount of \$115,000.00. This is a sole source agreement for purchase pumps, parts, and repair for a backup to our master lift station and to quickly pump

down tanks for cleaning, maintenance, and repair.. This pump will replace our previous Gorman-Rupp trash pump that we have had for over 30 years. This pump purchase also provides for single vendor maintenance and repair consistency with our smaller model Gorman-Rupp pumps.

9. OPERATING COMMITTEE'S REPORT – [FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]

A. Plant Manager's Report

10. BUDGET DISCUSSION

A. Budget Review

B. Budget Approval

11. LEGAL BUSINESS

12. NEW BUSINESS

A. Next quarterly board meeting is scheduled for July 25, 2022 at 6:00 p.m. pursuant to Resolution No. 03-2020.

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT