

# SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD



## QUARTERLY ANNUAL BOARD MEETING OCTOBER 25, 2021 – 6:00 p.m.

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**Monday, October 25, 2021**

Board Approved Meeting 6:00 p.m.  
Conference Room  
South Central Regional

### **RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** South Central Regional Wastewater Treatment and Disposal Board's (Board) meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.

#### **Public comment shall be allowed as follows:**

- A. Comments and Inquiries on non-agenda and agenda Items (excluding public hearing or quasi-judicial hearing items) from the public: any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this section. The Board may withhold comment or direct the plant manager to take action on requests or comments.
  - B. Public hearings/quasi-judicial hearings: any citizen is entitled to speak on items under these sections at the time these items are heard by the Board.
2. **SIGN IN SHEET:** Prior to the start of the Board meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.
  3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

### **APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Plant Manager at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

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**SOUTH CENTRAL REGIONAL  
WASTEWATER TREATMENT AND DISPOSAL BOARD  
FY 2020-2021  
QUARTERLY ANNUAL BOARD MEETING  
OCTOBER 25, 2021 – 6:00 p.m.  
AGENDA**



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- 1. ROLL CALL**
  - 2. APPROVAL OF MINUTES**
    - A. Approval of the July 26, 2021 Board Meeting minutes.
  - 3. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:**
    - A. Chairperson's response to prior public comments and inquiries.
    - B. From the public
  - 4. AGENDA APPROVAL**
  - 5. CONSENT AGENDA**
    - A. Accept written report of purchase orders under \$35,000 written July 1, 2020 through September 30, 2021.
    - B. Accept written report of purchase orders over \$35,000 written July 1, 2020 through September 30, 2021.
    - C. Accept the written report for purchase card transactions June 16, 2021 through September 15, 2021.
    - D. Approve Andrew Mack, P.E., Boynton Beach Assistant City Manager, to become the staff member nominated by Boynton Beach for the South Central Regional Wastewater Treatment and Disposal Board's Operating Committee pursuant to Sec. 10E. of the Interlocal Agreement.
  - 6. CONSENT FOR AWARDS OF BIDS AND CONTRACTS OVER \$35,000:**
    - A. Approve the piggyback of CC Controls Corporation agreement with the City of West Palm Beach for the SCADA Automation Services and Equipment under ITB Number 18-19-120. The initial 2019 the City of West Palm Beach's bid provided a term of three (3) years, with two (2) additional years renewals under the bid for Purchase Orders that would be placed as required. The costs associated for the Board's utilization of unit pricing with CC Controls pursuant to the piggyback contract will be as needed with approval or ratification by the Board if necessary based upon applicable procurement policy monetary guidelines.

- B. Authorize the Plant Manager to negotiate, approve, and execute the Board's Insurance Policy renewals for plant liability matters based on new quotes provided by Plastridge Insurance Agency, through the City of Boynton Beach CRA, for an amount not to exceed \$390,000.
- C. Approve the piggybacking of Plastridge Insurance pricing with the City of Boynton Beach, Florida. Plastridge supplies Health, Eyes, Dental, Life, Short Term Disability, Long Term Disability coverage for District employees.
- D. Ratify Third and Final Addendum to Provision of Biosolids Hauling and Disposal Agreement to provide for a one (1) year renewal of IFB 2018-03 with Biosolids Distributions Systems LLC (BDS) at the contract price of 11.58/Ton. BDS is the hauler of biosolids to Solid Waste Authority (SWA). This is the third of three, additional one-year terms under the terms of IFB 2018-03 and this final term is retroactive to October 1, 2021, through September 30, 2022.
- E. Approve piggybacking of Palmdale Oil Company through the City of Port St. Lucie Contract# 20180128 for the purchase of Diesel, Gasoline, Heating, and Emergency Generator Fuel. The Contract with Port St. Lucie was approved June 29, 2018 and extends over a 5 year period.
- F. Approval of the purchase for one (1) additional pump, for a total of two (2), new Penn-Valley pumps, in order to provide for redundancy and as well as replacements for failing and costly units. These pumps are used for the sludge thickening process. Purchases of these items are based on a trial basis which has extended almost two (2) years during which the pumps exhibited an ease of maintenance that is also beneficial. Cost for both pumps shall not exceed \$50,000.
- G. Authorization for the Plant Manager to choose in the near future a third-party laboratory that would be the best fit for the Board and be in the best interest of the Board's future after a full investigation by staff, with ratification by the Board of this lab choice to occur at the next Board meeting in 2022.
- H. Approval of First Addendum to Provision of Services Agreement with Beatrice E. Good, P.A. to provide for additional Human Resources duties along with an increase in the number of expected hours per week spent by Ms. Good on services for the Board. This addendum will attach and amend the current provision of services Agreement dated January 15, 2021.

## **7. BUDGET DISCUSSION AND APPROVAL**

- A. Approval of Budget Amendment to roll forward the remaining budget balance from FY 2020/21 to FY 2021/22 in the Capital Improvement fund in the following amounts: \$96,304 for the upgrade of the Disinfection System; \$540,000 for Centrifuge #4 purchase and installation; and \$650,000 for Effluent Disposal Improvement.

## **8. PLANT MANAGER'S REPORT – [FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]**

- A. Plant Manager's Report

**9. LEGAL BUSINESS**

- A. Adoption and Approval of Resolution R01-2021 concerning the adoption and scheduling of quarterly meeting schedule for calendar year 2022, pursuant to the authorization to do so under Resolution 02-2015.

**10. NEW BUSINESS**

- A. Next quarterly board meeting is scheduled for January 24, 2022, at 6:00 p.m. pursuant to Resolution No. R01-2021.
- B. Consideration of Plant Manager Pay Adjustment

**11. FUTURE AGENDA ITEMS**

**12. ADJOURNMENT**