

SOUTH CENTRAL REGIONAL WASTEWATER TREATMENT AND DISPOSAL BOARD



QUARTERLY ANNUAL BOARD MEETING JULY 27, 2020 – 6:00 p.m.

Monday, July 27, 2020

Board Approved Meeting 6:00 p.m.
Conference Room
South Central Regional

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** South Central Regional's Board meetings are business meetings and the right to limit discussion rests with the Board. **Generally, remarks by an individual will be limited to three minutes or less.** The Chairperson, presiding officer or a consensus of the Board has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A. Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Board under this Section. The Board may withhold comment or direct the Executive Director to take action on requests or comments.
 - B. Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these Sections at the time these items are heard by the Commission.
2. **SIGN IN SHEET:** Prior to the start of the Board Meeting, individuals wishing to address the Board should sign in on the sheet located on the conference room table when entering the conference room. If you are not able to do so prior to the start of the meeting, you may still address the Board. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you stand to speak, please complete the sign-in sheet if you have not already done so.
 3. **ADDRESSING THE BOARD:** At the appropriate time, please stand and state your name and address for the record. All comments must be addressed to the Board as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Board, shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Board is granted by a majority vote of the board members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Board neither provides nor prepares such record.

The Board will furnish auxiliary aids and services to afford an individual with a disability an opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the Board. Contact the Plant Manager at 561-272-7061, 24 hours prior to the event in order for the Board to accommodate your request.

1801 North Congress Avenue, Delray Beach, Florida 33445
Phone: 561-272-7061 • Fax: 561-265-2357
www.scrwwtp.org

**SOUTH CENTRAL REGIONAL
WASTEWATER TREATMENT AND DISPOSAL BOARD
FY 2019-2020
QUARTERLY ANNUAL BOARD MEETING
JULY 27, 2020 - 6:00 P.M.**



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- 1. ROLL CALL**
 - 2. APPROVAL OF MINUTES**
 - A. Approval of the February 24, 2020 Annual Quarterly Board Meeting Minutes.
 - 3. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC:**
 - A. Chairperson's response to prior public comments and inquiries.
 - B. From the Public
 - 4. AGENDA APPROVAL**
 - 5. 2018/2019 FISCAL YEAR AUDIT REPORT**
 - A. Grau and Associates to review Annual Audit Report
 - 6. NOMINATION OF OFFICERS (CHAIRMAN, VICE-CHAIRMAN, SECRETARY, TREASURER).**

Election of Officers pursuant to Article IV. at Section 4.7 of the By-Laws.

 - A. Chairperson and Secretary from Delray Beach; Vice Chairperson and Treasurer from Boynton Beach.
 - 1) Chairperson: _____
(Current Chair: Christina Romelus)
 - 2) Vice-Chairperson: _____
(Current Vice-Chair: Bill Bathurst)
 - 3) Secretary: _____
(Current Secretary: Ty Penserga)
 - 3) Treasurer: _____
(Current Treasurer: Ryan Boylston)
 - B. Approval of authorization for check signing: Chairperson; Treasurer; and Operating Committee staff members from the City of Boynton and Delray Beach. Two signatures required on each check from one of the authorized parties listed above.
 - C. Selection of Pension Committee: The Committee consists of two (2) Board Members one from each City. The previous Pension Board Committee was

made up of Commissioner McCray and Mayor Petrolia and the three (3) elected employees. Also included on the committee, but non-voting members, are the Operating Committee and the Board Attorney.

7. CONSENT AGENDA

- A. Accept written report of Purchase Orders under \$25,000 from January 1, 2020 through June 30, 2020.
- B. Accept written report of Purchase Order over \$25,000 from January 1, 2020 through June 30, 2020.
- C. Accept the written report for Purchase Card Transactions January 15, 2020 through June 15, 2020.
- D. Approval to retroactively renew the agreement, provided April 16, 2020, between Grau and Associates and the Board to conduct the FY2020 audit pursuant to authority to do so under Subsection 218.391(8) F.S.
- E. Approve Hassan Hadjimiry, P.E., Delray Beach Utilities Director, to become the staff member appointed by Delray Beach to the South Central Regional Wastewater Treatment and Disposal Board's Operating Committee pursuant to Sec. 10E. of the Interlocal Agreement.

8. AWARD OF BIDS AND CONTRACTS OVER \$25,000:

- A. Approval of extension of the term of the piggyback agreement utilizing pricing terms and/or provisions pursuant to the City of Dunedin IFB #20-1148 with Odyssey Manufacturing Co. for the purchase of sodium hypochlorite bulk at a rate of .54/Gal ("full truckloads") with an estimated volume of 550,000 gallons. The initial term of this underlying contract was from October 16, 2020 through February 28, 2021 providing for four (4), one (1) year renewals. Currently covered until September 30, 2020 under the City of Lake Worth's IFB# 17-122.
- B. Approve piggyback contract with Brenntag Mid-South, Inc. utilizing terms and pricing of the City of Boynton bid agreement for the supply of Sodium Hydroxide (Liquid Caustic Soda). This latest bid between Brenntag and the City of Boynton Beach for this chemical has just been awarded and will run from 2020 through 2021.
- C. Approve piggyback contract with Pace Analytical Services, LLC utilizing the Village of Wellington's terms and pricing for laboratory testing and analytical services.
- D. Approve the piggyback of B&D Technologies with Broward County for the ABB Low Voltage Industrial Soft Starts, Parts, and Components under the Bid Number Y211325B1. The initial contract was in effect beginning June 5, 2017 through June 4, 2018, with two (2) annual renewals; and this contract is still in effect until June 4, 2021. Purchase Orders will be placed as and when required. The costs associated with this contract will be for a not-to-exceed amount of \$35,000.
- E. Approve the piggyback of B&D Technologies with Broward County for the ABB Low Voltage Industrial Drives, Parts, and Components under the Bid Number Y2111529Q1. The initial contract was in effect beginning November 8, 2016 through November 7, 2017, with two (2) annual renewals; and this contract is still in effect

until November 17, 2021. Purchase Orders will be placed as and when required. The costs associated with this contract will be for a not-to-exceed amount of \$35,000.

- F. Ratification for the purchase of Centrifuge No.4 as agreed upon at the February 24, 2020 Board meeting, which Board action authorized staff to select between two (2) centrifuges as to which would best serve the interests of the Board for the cost of \$400,000.
- G. Consideration of the Rejection of all bids submitted pertaining to Bid No. 44308-022 and discussion of budget exigencies that are impacting the ability of the District to finance this project at this time.

9. OPERATING COMMITTEE'S REPORT – [FOR INFORMATION AND CONSENSUS PURPOSES ONLY.]

- A. Plant Manager's Report
- B. Plant Manager's Evaluation
- C. Achievements and Goals

10. BUDGET DISCUSSION

- A.
 - 1. Capital Budget
 - 2. Debt Service
 - 3. Operating Budget and Rate Calculations
 - 4. Reserves
 - 5. Final Budget Approval
- B. Approval of Budget Amendment to roll forward budget balance from FY 2018/19 to FY 2019/20 in Capital Improvement fund in the amount of \$174,011 for the upgrade of the Disinfection System.

11. LEGAL BUSINESS

12. NEW BUSINESS

- A. Next quarterly board meeting is scheduled for October 26, 2020 at 6:00 p.m. pursuant to Resolution No. 02-2019.

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT