

**SOUTH CENTRAL REGIONAL WASTEWATER
TREATMENT AND DISPOSAL BOARD**

1801 North Congress Avenue • Delray Beach, Florida 33445

BOARD
City Council Members of
Boynton Beach & Delray Beach



Telephone
(561) 272-7061 (561) 734-2577
Fax: (561) 265-2357
www.scrwwtp.org

**QUARTER ANNUAL MEETING
OF THE
SOUTH CENTRAL REGIONAL
WASTEWATER TREATMENT
AND DISPOSAL BOARD**

**DATE: THURSDAY, JANUARY 15, 2009
AT: S.C.R.W.T. & D.B.
1801 N. CONGRESS AVE.
DELRAY BEACH, FL 33445
TIME: 5:00 P. M.**

A G E N D A

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PROOF OF NOTICE OF MEETING**
- D. ADDITIONS AND/OR DELETIONS TO AGENDA**
- E. ACCEPTANCE OR CORRECTIONS TO MINUTES OF MEETING HELD
OCTOBER 17, 2008.**
- F. REPORT OF OFFICERS AND COMMITTEES**
 - 1. CURRENT FINANCIAL STATEMENTS**
 - a. Balance Sheet (through December, 2008) (ITEM F1a)**
 - b. Budget Variance & Cash Projection (ITEM F1b)
Year-to-Date Actual -**
 - c. Capital Projects - Estimated Cash Flow Requirements (ITEM F1c)**

d. Review draft of Audited 2007/2008 Financial Statements

Presented by Rachlin Cohen & Holtz – Jerry Chiocca

(ITEM F1D(1))

- 1. Acceptance of Fiscal Year 2007/2008 Audited Financial Statement**

(ITEM F1D(2))

- 2. Motion to recommend that due to cash flow restraints return of excess for the 2007/2008 Fiscal Year in the amount of \$522,405. City of Boynton Beach \$305,540 and City of Delray Beach \$214,865, which is normally returned to Cities in February, be retained in Board's account until funds become available.**

QUESTIONS

MOTION TO ACCEPT REPORT OF OFFICERS AND COMMITTEES

2. EXECUTIVE DIRECTOR'S REPORT

- a. Compliance and Operational Status Report (ITEM F2a(1))**

Third Quarter Report

(ITEM F2a(2))

Winners of the 2008 Domestic Wastewater Plant Operations Excellence Awards from the Department of Environmental Protection.

- b. Biosolids Pelletization Project (ITEM F2b)**
- c. Operating Permit Application**
- d. Deepwell/24-MGD Expansion Construction Update (ITEM F2d)**
- e. Grant Update (ITEM F2e1) (ITEM F2e2)**

- f. **Odor Complaint Log (October 16, 2008 – January 8, 2009)** (ITEM F2f)
- g. **NOAA Update** (ITEM F2g)
- h. **Delray Beach Reclaim/Ocean Outfall Tie-in Request** (ITEM F2h)

QUESTIONS

CITIZEN'S COMMENTS

MOTION TO ACCEPT EXECUTIVE DIRECTOR'S REPORT

3. BOARD ATTORNEY'S REPORT

- a. **Interlocal Agreement/Temporary Construction Easement - Boynton Beach Regional Forcemain.** (ITEM F3a)

QUESTIONS

MOTION TO ACCEPT BOARD ATTORNEY'S REPORT

4. ENGINEERS' REPORT

- a. **HAZEN AND SAWYER** (ITEM F4a)
 - 1. **Deepwell Project Update**
 - 2. **24 MGD Reclaim Project Update**
 - 3. **Globtec R&R Project**
 - 4. **(FY 2008/2009) R&R Projects Update**
 - **Sludge Holding Tank Diffused Aeration**

QUESTIONS

MOTION TO ACCEPT ENGINEER'S REPORT

G. CONSENT AGENDA: Executive Director recommends approval (Board Members may request that any item be removed for discussion.)

1. Authorization to expend \$36,289.39 on an emergency basis from repair and replacement funds to:
 - a. **Replace Administration's Network Switch Repair \$9,827.00. Line Item Number S535806.114, Equipment No. 050-17000.**
Power Surge
 - b. **Replace Blender Four Drive Repair \$17,547.39. Line Item Number S535806.15, Equipment No 030-11009.**
Failure of Main Gear
 - c. **Replace Four Cooling Fans for Blower Building at \$1,333.75 each for a total of \$5,335.00. Line Item Number S535806.116, Equipment Number 023-11011, 023-11012, 023-11013, and 023-11014.**
Original Fans from 1991.
 - d. **Replace Ocean Outfall Valve Structure \$3,580.00. Line Item Number S535806.117, Equipment Number 070-10000.**
Air Release Valve Cover Vibrated loose from Traffic.
2. Authorization to extend the term of the contract with Genapure Corporation for lab services from January 30, 2009 through April 30, 2009. Original contract term was October 19, 2007 through September 30, 2008 and extended from October 1, 2008 through January 29, 2009.
3. Authorization to accept and enter into a new contract with Luna Landscaping dated March 1, 2009 with the ability to renew for two (2) additional one-year terms for the sum of \$831.00 per month for Lawn Services for the length of contract in the North Area and additional sum of \$586.00 per month for the length of the contract in the South Area for a total of \$1,417.00 per month.
4. Authorization for Roger Saberson to continue as Board Attorney and his fee to remain at \$195.00 per hour.

H. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

MOTION TO APPROVE CONSENT AGENDA

I. NEW BUSINESS

1. EXECUTIVE DIRECTOR'S REVIEW COMMITTEE REPORT (ITEM 11)

(ITEM 12)

2. Request for renewal of auditing services of Rachlin, LLP for fiscal year ending September 30, 2009, for an estimated amount of \$36,500.00.

(ITEM 13)

3. Request acceptance of Mathews Consulting, Inc. proposal to Update Reuse System Operating Protocol and O&M Manual for an estimated amount not to exceed \$20,000.

4. Authorization to enter into Contract with _____; in the amount of \$_____ subject to all provisions of the Contract Documents, for Replacement of Headworks Bar Screen Removal System. Purchase to be funded through the Board's Repair and Replacement Fund. Funds previously approved in 2008/2009 Fiscal Budget.

Executive Director will report to the Board at the meeting as to the bids received and his recommendation.

5. Authorization to enter into Contract with _____; in the amount of \$_____ subject to all provisions of the Contract Documents, for Replacement Clarifier Drives in Plant "A". Purchase to be funded through the Board's Repair and Replacement Fund. Funds previously approved in 2008/2009 Fiscal Budget.

Executive Director will report to the Board at the meeting as to the bids received and his recommendation.

(ITEM 16)

6. CONTRACT CLOSEOUT/FINAL/YOUNGQUIST BROTHERS, INC. WASTEWATER TREATMENT PLANT DEEPWELL INJECTION SYSTEM

Motion to approve a Contract Closeout in the amount of \$106,004 decrease and final payment in the amount of \$1,632,536.08 to Youngquist Brothers, Inc. for the completion of the Wastewater Treatment Plant Deepwell Injection System. Original contract amount \$6,297,384.00 Final Contract amount \$6,191,380.00.

7. **MOTION TO APPROVE A CONNECTION OF THE BOARD'S OCEAN OUTFALL LINE TO THE CITY OF DELRAY BEACH'S BOOSTER PUMP STATION LOCATED AT 280 NORTHEAST 4TH AVENUE.**

(Connection for possible future reclaim water delivery.)

8. **MOTION TO APPROVE INTERLOCAL AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT RELATED TO BOYNTON BEACH'S REGIONAL FORCEMAIN.**

J. UNFINISHED BUSINESS

K. PUBLIC AUDIENCE

L. ADJOURNMENT